Yavapai County Sheriffs Air Group (YCSAG)

Meeting Minutes 19 February 2025

I. **Call to Order** The meeting was called to order at 17:59

II. **Attendance** 13 members and guests were in attendance (See atch 1: Attendance roster)

III. **Introduction of Guests.**

- Corrin Harmon was in attendance. She is a member at large in the YCSRT, and is a member of the Search Dog Unit (SDU). She is acting as an intermediary between senior administrators and members of all the Yavapai County Sheriff's SAR Volunteer Organizations who might feel a need to voice personal (or other) concerns through channels outside the normal chain of command. She emphasized that any communications through her will (or can) remain anonymous if requested.
- Matt Barton's replacement as Deputy (*Mike Keppel*) was in attendance and was introduced and gave a short presentation. He has been a sheriff's deputy for five years. He has been trying to move into the SAG organization for some time and is pleased to finally be with us. His current duty schedule is from Wednesday through Saturday, and can be reached at 928.533.6518. He solicited volunteers to take him on an SAG orientation flight to get an overview of the county from the air.

IV. **Activity since last month**. There was one callout since our last meeting for a adult female who unfortunately is still missing. Dana Hoch, Bob Sell and Jerry Breeyear flew the mission.

V. **Treasurers Report** Jerry Breeyear gave the treasurer's report. (see attch 2: Treasurer's report) Our current balance is $6,168.51. If you have not paid your dues for 2025, please do so!

VI. **Adjutants Report.** Nothing new to report, and no safety briefing this month.

VII. **Commanders Report**

- Breakfast run. Scheduling of a SAG group breakfast flyin was discussed. It was agreed that scheduling this on a Saturday would make the moist sense.
- Soliciting and planning for a guest speaker presentation was discussed again, and several suggestions for potential speakers were discussed.
- Airport News. The new Embry Riddle hangars/parking area will be completed shortly and their fleet will be moving. The city is constructing several new large hangars for tenants north of the bottleneck. When these are completed, the next project might include new box hangars in the area where the fuel self-serve tanks are located.
- Orientation flights. Orientation flight to expose new members to Yavapai county airspace and landmarks, and demonstrate Air Group Search and Rescue (SAR) mission procedures, communication standards and protocols will be needed for new members. In addition, when possible, new non-crew members joining our group would like the opportunity to fly with us, so volunteers are requested to help with that.

VIII. Operations Officers Report

- Upcoming Exercise. Our next SAR training exercise will be conducted 22 March. It will terminate with an exercise review and Breakfast fly-in at a location yet to be determined. Details are forthcoming and will be distributed to all participants via email and at our next scheduled meeting on19 March. Volunteers to participate in the flying exercise are solicited. Please contact one of the following to volunteer:
    i. Charles Bretana: cbretana@areteind.com or 805.208.0080
    ii. Robert Sell: pea51@ymail.com or 928.899.3008
    iii. Dana Hoch: ddhoch@gmail.com 602.751.4624
- Observer training will be conducted at the Fairgrounds, 22 February. Go all the way to the end of the access road and turn right.

IX. Deputy Sheriff. Mike Keppel is our new Sherriff liaison, and spoke briefly

- **CAL Topo**. Mike discussed sheriff requested protocol for using CAL Top. To ensure that recorded mission ground/ air tracks which might be submitted and/or utilized in any official or court proceedings, the Sheriff's department would like us to not start recording in AL Topo when we leave our personal residences on official Call outs. Additionally, when using CAL Topo for personal reasons, do not use the County Cal Topo map, create a personal map for your personal exursions and use that. Remember that the map that loads when you open CAL Topo uis whatever map was in use when you last shut down the app.
- **Comm procedures**. The communications during the last call out were reviewed/discussed.
- **Forms.** The sheriffs department is now requiring that we use the ICS Form 214 to record mission profiles and mission results. The form is available on VR. In the *Resources* area.
- **State Funding Requests.** The individual at the county sheriff's department who is responsible to submit requests for funding to the state has requested that we utilize hos services more, even if the request may be for out-of-state training activities. He requests that we submit requests with two to three weeks advance notice.
- **Don't** upload photos to CAL Top maps.

X. YCSO Report N/A

XI. New Business N/A

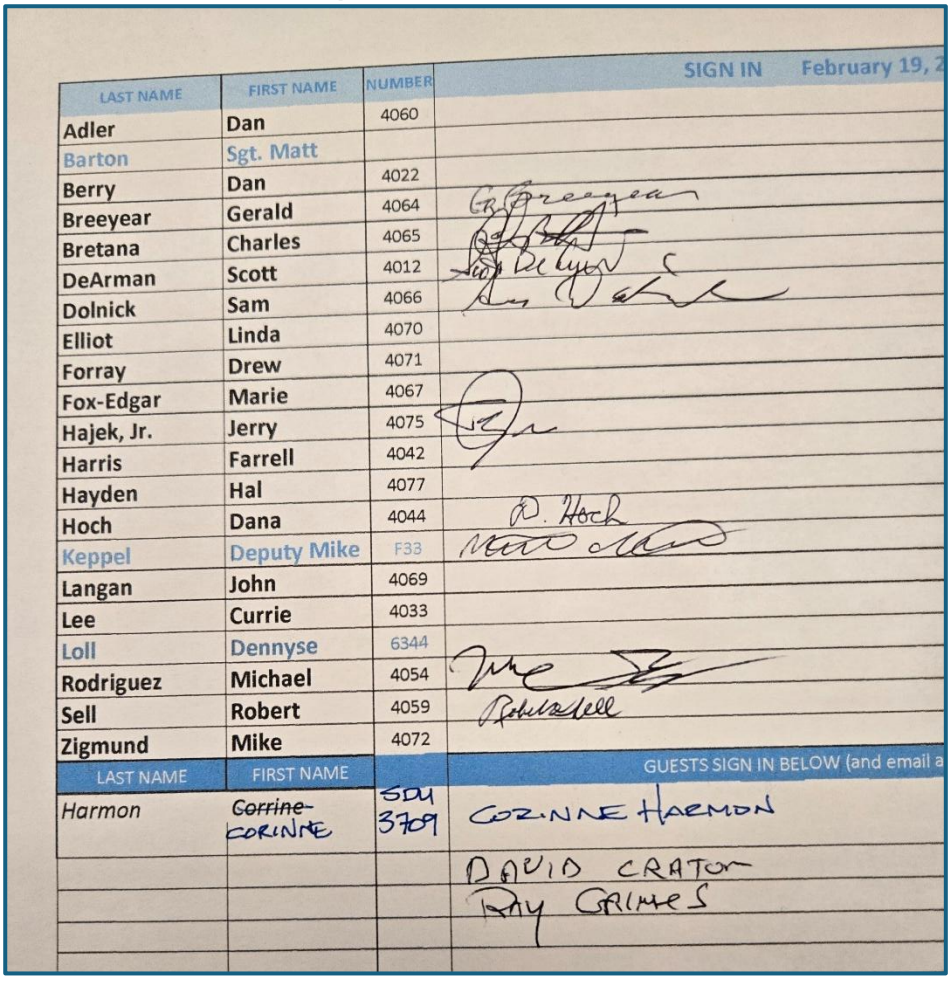
XII. Next Meeting Next meeting will be held here at 1800 on 19 March 2025

XIII. Adjournment The meeting was adjourned at 19:08

2 Atch:

atch1: Attendance report.
atch2: Treasurer's report.

Attachment 1. Attendance report



LAST NAME	FIRST NAME	NUMBER	SIGN IN February 19, 2
Adler	Dan	4060	
Barton	Sgt. Matt		
Berry	Dan	4022	
Breeyear	Gerald	4064	
Bretana	Charles	4065	
DeArman	Scott	4012	
Dolnick	Sam	4066	
Elliot	Linda	4070	
Forray	Drew	4071	
Fox-Edgar	Marie	4067	
Hajek, Jr.	Jerry	4075	
Harris	Farrell	4042	
Hayden	Hal	4077	
Hoch	Dana	4044	D. Hoch
Keppel	Deputy Mike	F33	
Langan	John	4069	
Lee	Currie	4033	
Loll	Dennyse	6344	
Rodriguez	Michael	4054	
Sell	Robert	4059	
Zigmund	Mike	4072	
LAST NAME	FIRST NAME		GUESTS SIGN IN BELOW (and email a
Harmon	~~Corrine~~ CORINNE	SDM 3709	CORINNE HARMON
			DAVID CRATON
			RAY GRIMES

Attachment 2: Treasurer's Report.

TREASURERS REPORT

YCSAG

As of DATE 31 JANUARY 2025

Checking Account Balance as of 1/1/25				**$5786.51**
DISPERSALS	**Description**			**Amount**
DEPOSITS				
1326	**M RODRIGUEZ**	**DUES 2025**		**$30**
7676	**S DOLNICK**	**DUES 2025**		**$30**
3232	**D HOCH**	**DUES 2025**		**$30**
Checking Account Balance as of 1/31/25				**$5876.51**
BANK ACCOUNT TOTAL				**$5876.51**
PETTY CASH ON HAND				**$292.00**
			TOTAL FUNDS	**$6168.51**

Respectfully Submitted Jerry Breeyear/Treasurer