Yavapai County Sheriff's Office

Yavapai County Sheriff's Air Group, Inc.

Meeting Minutes

March 30, 2022

CALL TO ORDER – Time: 1800 Dan Berry

PLEDGE OF ALLEGIANCE Membership

MEMBERS PRESENT Dana Hoch

- Deputy Barton
- Dan Berry
- Gerald Breeyear
- Charles Bretana
- Scott DeArman
- Sam Dolnick
- Linda Elliot
- Carol Fagan
- Patrick Fagan
- Farrell Harris
- Dana Hoch
- John Langan
- Michael Rodriguez
- Robert Sell
- Mike Zigmund

INTRODUCTION OF GUESTS Dan Berry

- Peter Iannone – AOPA & CAP

DISCUSSION AND VOTE ON RECRUITS

• Jerry Hajek, Jr. was accepted as a member unanimously. ATP, Instructor SEL/MEL, Warbird Pilot, 2018 Race Champion in RV-8, works with VSAR with Drones.

REVIEW AND APPROVAL OF MINUTES Dan Berry

- Minutes of January 26, 2022 were approved.

TREASURER'S REPORT Dana Hoch

Previous Balance:	3559.28
Membership Renewal	300.00
Check #1026*	-149.98
Check#1027**	-160.00
Current Balance (9/29/2021)	**$3549.30**

*GoDaddy Website SSL Certificate - 2 years
**Roadkill Inn Cafe - Fly-In

ADJUTANT'S REPORT Dana Hoch

- Dana received a quote from Infinity LE Uniforms & Tactical Gear for new clothing.
- Dana filed the annual AZ Corp. Commission report.
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COMMANDER'S REPORT Dan Berry

- Dan discussed the Fly-In Breakfast in Seligman on Saturday, Feb. 5th (18 Participants)
- Discuss future training exercise scenarios.
- Mission 22-003852, Pat & Carol Fagan – 2/5/22

OPERATIONS / SAFETY OFFICER'S REPORT Mike Rodriguez/Charles Bretana/Bob Sell

- Mike explained Primary Flight Crew Roles & Responsibilities(see notes attached.)
- Charlie discussed "Stalls, Spins, and Aircraft Upset Training."
- Bob updated us on availability of pilots and observers for March/April.

YCSO REPORT Dennyse Loll / Deputy Barton

- Noel Urban's "Retired ID" – Dennyse not present
- Training Updates – none
- Personnel Updates – none
- Matt mentioned that there would be a Basin Ops Drill this coming weekend. Smoke Patrol will probably start in May.

NEW BUSINESS Anybody

- None

ATTENDEE COMMENTS Anybody

- None

NEXT MEETING DATE April 27

Regularly scheduled dates for upcoming meetings. These are subject to change.
May 25 June 29 July 27 August 31 September 28 October 26
November and December meetings are usually not held because of the holidays.

ADJOURN - Time: 1925

Yavapai County Sheriff's Air Group

PRIMARY FLIGHT CREW ROLES & RESPONSIBILITIES

(Supplement to YCSAG OPS 04-1)

Mission Pilot (PIC)	Mission Observer
Safe delivery of crew to and from base and also while in the search area	Commands the mission while airborne
Assessment of meteorological conditions for safe flight	Plans navigation to the search area, while in the search area and back to base (To and from search area can be a dual role with the PIC).
Aircraft operated within safe aerodynamic and mechanical operational limits	SAR radio communications (Air to Air and Air to Ground)
Risk Management	Target area assessment and evaluation of its effectiveness and completion
Aircraft Readiness	Proper documentation of the mission and results
CRM	Reports to incident commander (IC)
Air traffic control communications and airspace compliance	Upon IC recall requests PIC to return to base
Reports to the onboard mission observer	CRM
Aircraft safely operated for clearance of all in flight traffic and obstructions on the ground.	Written Operations report to YCSO within 24 hours
Inflight Aircraft Emergencies	Pictures of target when needed or requested and KML files. After Action Report and Information that is needed in VR.
Can terminate the flight if unsafe flying conditions exist due to weather and or aircraft issues (i.e. Fuel capacity) PIC shall notify the Observer for a confirmation of mission cancellation	Can terminate the mission if it is no longer effective, has been cancelled by incident command, and or physical condition of flight crew has degraded. Observer shall notify the PIC for a confirmation of mission cancellation as well as the incident commander.