Yavapai County Sheriff's Office

Yavapai County Sheriff's Air Group, Inc.

Meeting Minutes

January 26, 2022

CALL TO ORDER – Time: 1810 Dan Berry

PLEDGE OF ALLEGIANCE Membership

MEMBERS PRESENT Dana Hoch

- Dan Adler
- Deputy Barton
- Dan Berry
- Gerald Breeyear
- Charles Bretana
- Scott DeArman
- Sam Dolnick
- Linda Elliot
- Carol Fagan
- Patrick Fagan
- Dana Hoch
- John Langan
- Dennyse Loll
- Michael Rodriguez
- Michael Sailer
- Robert Sell

INTRODUCTION OF GUESTS Dan Berry

- Hal Hayden, Hangars G3 & G5

REVIEW AND APPROVAL OF MINUTES Dan Berry

- Minutes of October 27, 2021 on the website and were approved.

TREASURER'S REPORT Dana Hoch

Previous Balance:	3493.43
Membership Renewal	120.00
Check #1025*	-54.15
Current Balance (9/29/2021)	**$3559.28**

*The Radio Guy for Mic/Earpiece for new radio

ADJUTANT'S REPORT Dana Hoch

- Picked up Earpiece for the new SAR Radio
- Noel Urban resigned January 1, 2022. Dee Dee will get him a "Retired ID"

- Dana passed around clothing order sign-up sheet so he can get quotes for an order. It will be on the website for all to see.
- Dana announced that he had officially become a Private Pilot.

COMMANDER'S REPORT Dan Berry

- Fly-In Breakfast in Seligman – Saturday, Feb. 5th at Roadkill in Seligman, 9AM.
- We discussed future training exercise scenarios. It was brought up that we could pick a known wreck site and have people fly to it and take pictures. Since communications is the number one failure on a mission, it was stressed that we need to practice this. Dan would like these to happen on a quarterly basis.

OPERATIONS / SAFETY OFFICER'S REPORT Mike Rodriguez/Charles Bretana/Bob Sell

- Mike will be explaining Primary Flight Crew Roles & Responsibilities(see notes attached.) Because of time constraint, Mike will go over this next month.
- Charlie discussed all the pitfalls to be aware of when we are "Winter Flying".
- Bob updated us on availability of pilots and observers for Jan/Feb.

YCSO REPORT Dennyse Loll / Deputy Barton

- Matt is back. He is now Chief Pilot for the Sheriff's Office and said that his also available to fly as a SAR pilot if we get him an observer. He encouraged us to reach out to other YCSO personnel to offer an orientation or familiarization flight.
- Expectations for LE Mission Reports – Matt explained that we need to explain the whole mission as requested with out being too vague. He will try to get us a few good examples.
- Training Updates – Dee Dee, none at this time.
- Personnel Updates – Dee Dee, none at this time.
- Dee Dee will verify Hajek's training status.

NEW BUSINESS Anybody

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ATTENDEE COMMENTS Anybody

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NEXT MEETING DATE TBD

Regularly scheduled dates for upcoming meetings. These are subject to change.

November and December meetings are usually not held because of the holidays.

ADJOURN - Time: 1925

Yavapai County Sheriff's Air Group

PRIMARY FLIGHT CREW ROLES & RESPONSIBILITIES

(Supplement to YCSAG OPS 04-1)

Mission Pilot (PIC)	Mission Observer
Safe delivery of crew to and from base and also while in the search area	Commands the mission while airborne
Assessment of meteorological conditions for safe flight	Plans navigation to the search area, while in the search area and back to base (To and from search area can be a dual role with the PIC).
Aircraft operated within safe aerodynamic and mechanical operational limits	SAR radio communications (Air to Air and Air to Ground)
Risk Management	Target area assessment and evaluation of its effectiveness and completion
Aircraft Readiness	Proper documentation of the mission and results
CRM	Reports to incident commander (IC)
Air traffic control communications and airspace compliance	Upon IC recall requests PIC to return to base
Reports to the onboard mission observer	CRM
Aircraft safely operated for clearance of all in flight traffic and obstructions on the ground.	Written Operations report to YCSO within 24 hours
Inflight Aircraft Emergencies	Pictures of target when needed or requested and KML files. After Action Report and Information that is needed in VR.
Can terminate the flight if unsafe flying conditions exist due to weather and or aircraft issues (i.e. Fuel capacity) PIC shall notify the Observer for a confirmation of mission cancellation	Can terminate the mission if it is no longer effective, has been cancelled by incident command, and or physical condition of flight crew has degraded. Observer shall notify the PIC for a confirmation of mission cancellation as well as the incident commander.