Yavapai County Sheriff's Office

Yavapai County Sheriff's Air Group, Inc.

Meeting Minutes

26 March 2014

CALL TO ORDER Noel Urban

Meeting called to order at 1900

PLEDGE OF ALLEGIANCE Membership and Guests

MEMBERS PRESENT Noel Urban

Dan Berry
Scott DeArman
Ray Johnson
Bob Kuropkat
Mike Liversidge
Pat Moore
Kathy Moore
John Olsen
Dan Pavelchak
Ray Pfeffer
Noel Urban

INTRODUCTION OF GUESTS Noel Urban

Sargent Scott Joy, YCSO
Deputy Mark Hooten, YCSO

REVIEW AND APPROVAL OF MINUTES Noel Urban

The Minutes of 26 February 2014 were not posted on the website but were emailed to the members. A motion was made and seconded to approve the minutes and were approved by the members.

TREASURER'S REPORT Mel Tiensvold

Mel was not present but he sent in a balance sheet. Noel reported that a $3,134 balance is in the account. Noel also reported that the 501 c3 and AZ Corporation Commission reports were submitted by the Treasurer.

COMMANDER'S REPORT Noel Urban

The 2014 Elections to be held at the April 2014 meeting was discussed. The open positions are the Commander and Flight Safety Officer. The nominating committee consisting of Mike Liversidge, John Olsen and Ray Johnson reported that Dan Berry is nominated for Commander but that there is no nominee for Flight Safety Officer. Both the Commander and the Flight Safety Officer must be a pilot according to the By-Laws. John Olsen asked the members present if they would consider being a nominee for this post.

Dan Berry read the responsibilities of the Flight Safety Officer. Ray Pfeffer agreed to be nominated for this position and the nomination was accepted by the committee. Voting will take place at the April meeting.

OPERATIONS OFFICER REPORT Noel Urban

The Law Enforcement Mission of 3/15/14and 3/20/14 was discussed.

Dan Berry, pilot, gave an overview of the 3/15 flight which was aborted due to high wind.

Scott DeArman, observer, gave a detailed report on the 3/20 mission flight. Deputy Carl Johnson rode along on the flight which was to overfly and check an area 20 nm to the southeast of Seligman for stolen property. Deputy Johnson observed the area during the 1 hour flight, took photos and was given maps of the area by Scott DeArman. Scott also gave maps of the flight path and area to Deputy Hooten at the meeting.

Sgt. Joy and Dep. Mark Hooten were asked if they had any feedback on the mission from Deputy Johnson. Dep. Hooten was the person who requested the mission and he texted Deputy Johnson during the meeting. Deputy Johnson texted back that the pilot and observer were helpful and did what was needed for the mission.

FLIGHT SAFETY OFFICER REPORT Farrell **Harris** **(Absent)**

Garmin GPS training March meeting: Mike Liversidge gave a prepared video presentation on programming the Garmin GPS systems on waypoint and route creation. GPS units were made available for the training.

ADJUTANT REPORT Dan Berry

Dan Berry gave a report that 55 application records in the Air Group files were destroyed by commercial shredding at the request of the YCSO.

Dan reminded members that Pilot/aircraft status forms are due and expected by the April meeting. Dan will send a reminder with the form attached to members via email.

UNFINISHED BUSINESS Noel Urban

None

NEW BUSINESS Noel Urban

Sgt. Joy commented that he wants to assure the Air Group that the Sheriff's Office has every intention of using their services. He commented that the Sheriff's Office is getting few requests for Search and Rescue in general. Only two SAR calls were made to the office over the past month. He said that he understands the unique capabilities of the Air Group and will use us whenever he can. He commented that the Sheriff's Office helicopter can only be used for specific missions such as drug enforcement purposes and the Air Group will be the first called for most typical missions requiring search of a large area. He encouraged working with the other SAR groups. Sgt. Joy commented that the Sheriff's Office is working on an upcoming practice mission with administrative personnel and that the Air Group may be able to support this. Noel will discuss this with Sgt. Joy.

The issue of reimbursement was discussed and Sgt. Joy said that if a mission was requested he sees no problem with submitting the reimbursement but that it may not be able to be paid due to budget. He did say that if a SAR mission is requested by the state, the reimbursement will be passed to the state and that payment will come from the state. Dan Berry commented that some pilots do not expect reimbursement but some do and we will continue support the Sheriff's Office regardless and discuss this on a case by case basis.

Sgt. Joy was asked to create a smoke patrol number and he agreed to furnish one.

Sgt. Joy requested a list of aircraft in the Air Group with the capabilities such as low and slow flight as well as number of passengers allowed along with the weight capabilities. Dan Berry will update the list with the capabilities requested and pass it on to Sgt. Joy. Dan offered Sgt. Joy a flight to become familiar with the capabilities of air surveillance.

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MEMBER COMMENTS. Members

Members offered the Air Group participation in marijuana growing area location missions.

NEXT MEETING DATE Noel Urban

30 April 2014

ADJOURNMENT at 2030